

**CAMBIA COUNTY, PENNSYLVANIA LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)
BY-LAWS OF THE LEPC**

- A. Name**
- B. Establishment**
- C. Functions**

LEPC name, establishment and functions

A. Name

1. The committee shall be known as the Cambria County Local Emergency Planning Committee.
2. In this document, the Cambria County Local Emergency Planning Committee shall be referred to as the "LEPC" or "Committee".

B. Establishment

1. This Committee is established in accordance with the requirements of Title III of the Superfund Amendments and Reauthorization Act of 1986 (SARA, Title III).
2. As per Pennsylvania Act 1900-165, this committee shall be composed of the County Emergency Management Coordinator, one County Commissioner and as least one person selected from each of the following groups.
 - a. Elected officials representing local governments within the county.
 - b. Law enforcement, first aid, health, local environmental, hospital and
 - c. transportation personnel.
 - d. Firefighting personnel.
 - e. Civil defense and emergency management personnel.
 - f. Broadcast and print media.
 - g. Community groups not affiliated with emergency services groups.
 - h. Owners and operators of facilities subject to the requirements of SARA, Title III.
3. Selection for LEPC membership shall be performed by the Executive Director of the Cambria County Department of Emergency Services and the Chairperson of the Cambria County Local Emergency Planning committee.
4. A roster of the current Committee shall be maintained in Appendix A.
5. The Cambria County Commissioners will appoint a Committee Chairperson.
6. The Committee Chairperson shall appoint a Vice-Chairperson.
7. The Department of Emergency Services PIO shall act as the Public Information Officer for the LEPC.

C. Functions

1. The purpose and duty of this Committee shall be to fulfill the requirements and functions specified for local emergency planning committees under SARA, Title III and Pennsylvania Act 1990-165.
2. The duties of this Committee shall include:
 - a. Preparing, approving and reviewing (on an annual basis) the emergency response plan for each qualifying SARA, Title III facility within Cambria County.
 - b. Submitting initial copies of each emergency response plan to the Pennsylvania Emergency Response Commission for review.
 - c. Publishing of an annual notice of its public information procedures for emergency response plan access by the general public as per SARA, Title III, Section 324, Paragraph B.
 - d. Establishing procedures to respond to public requests for information contained in facility emergency response plans as per SARA, Title III, Section 324, Paragraph A.
 - e. Establishing procedures to receive, maintain and retrieve material safety data sheets, chemical inventory forms and all other applicable documents.
 - f. To provide guidance to the Cambria County Department of Emergency Services in the operation of the Cambria County hazardous materials response team and program.
 - g. To provide guidance in the awareness of the safe transport, storage and utilization of hazardous materials and products.